

PCS Pride Extended Care Program

GUIDELINES

The PCS Pride Extended Care Program provides qualified caregivers to the Peru Catholic students in a safe, loving and caring Christian atmosphere. In return we hope that this program will bring peace of mind and well-being for you, the parent(s), knowing that your child(ren) is well cared for.

The Before and Aftercare program is open to families who have students enrolled at Peru Catholic School full-time. Preschool students attending ½ day classes will only have access to the Before Care Program.

The purpose of this Program is not intended to be a "tutoring" or "homework" session. Students will be helped with and monitored as they work on homework, but homework is still the responsibility of the student, not the caregiver.

Teachers and Staff have agreed to share the duties of the Before and After Care Program.

ADMISSION REQUIREMENTS:

1. Fill out an application form with family information, emergency contacts and employment schedule (available at school).
2. Each year there will be a non-refundable registration fee of \$25.00 per family to be paid at time of registration.
3. There are no fee adjustments for late arrivals or early pick-ups. All students must be picked up no later than 5:15 p.m. A \$1.00 per minute charge will be added to your bill for every minute you are late.
4. Please be advised that school dismissal is 3:05 p.m. Children not participating in the PCS Pride Extended Care Program must be picked up no later than 3:15 p.m. After this time, your child will be sent to the After Care Program, and you will automatically be assessed the fee for this service.
5. If at any time during the school year, it is your first time using the program, and you have not paid a registration fee, you will be assessed the \$25.00 registration fee along with the daily fee for that day's service.

DAYS OF CARE:

Before School Care will be offered from 7:10 a.m. until 7:55 a.m. on each day school is in attendance.

After School Care will be offered from 3:05 p.m. until 5:15 p.m. on each day school is in full day attendance.

The After School Care **IS NOT** in session on early dismissal days (ie: Noon or 2:05 p.m. dismissals).

The Before and After Care Program **IS NOT** in session on days that school is not in session.

The Program will be held in St. Joseph's Hall or in the Peru Catholic School building.

(OVER)

PROGRAM PROCEDURES:

1. Parents may send something for their child(ren) to eat while at the program.
2. Parents will need to sign-in/sign-out their child(ren) each day.
3. Payment is due at time of drop off or pick up. Parents may pay in advance if they know their schedule, but will still need to sign-in/sign-out each day.
4. Students may be enrolled for daily participation as needed.

DAILY ADMISSION FEES:

\$3.00 per child for AM Session

\$5.00 per child for PM Session

\$1.00 for every minute after the 5:15 pick up

DISCIPLINE:

All rules of behavior as part of the school policy are also the policy of the Extended Care Program. Children are expected to be responsible for their behavior and develop self-control as befitting their developmental level. Time Out will be used as a disciplinary measure. No child will be subjected to verbal or physical abuse. Firm, positive statements with guidance to help solve one's own problems will be employed.

If you have any questions or concerns, please feel free to contact the office at (815) 224-1914.